



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		GOVERNMENT COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr.V.R.Jyotsna Kumari	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	9948121715	
• Alternate phone No.	9290503265	
• Mobile No. (Principal)	9948121715	
• Registered e-mail ID (Principal)	gcwa.iqac@gmail.com	
• Address	Sambasivapeta, Main Road, Guntur	
• City/Town	Guntur	
• State/UT	Andhra Pradesh	
• Pin Code	522001	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	01/08/2013	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. A.V. Kavitha				
• Phone No.	6302954716				
• Mobile No:	9490788712				
• IQAC e-mail ID	iqac@gcwguntur.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.gcwguntur.ac.in/aqar%202019-20.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcwguntur.ac.in/AACP%202020.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	2.92	2019	15/07/2019	14/07/2024
6.Date of Establishment of IQAC			05/07/2006		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Institution	UGC Autonomy	UGC	01/08/2013	0	
Institution	CPE of UGC	UGC	16/05/2016	10200000	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	24				

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Introduction of 5 new Market oriented programmes and 2 B.Voc programmes in UG. One new programme M.A. English in PG.</p>		
<p>Catalyzed for paradigm shift to online teaching and online assessment in the pandemic situation by organizing webinars and virtual workshops.</p>		
<p>Strengthening curricular aspects by introducing new life skill and skill development courses across all programs and new courses in various programs to the global and local needs.</p>		
<p>Facilitated the conduct of Quality audit by ISO and acquired the ISO certificate. Initiated and conducted Green audit, Energy audit and environment audits for the institution to inculcate interest and responsibility towards safer environment among students.</p>		
<p>Designed policies - ICT policy, Divyangan friendly policy for differently abled students(Revised) and Green campus policy (Revised).</p>		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
Orientation program to first year students and parents	Deekshrambh - An induction program was conducted for first year students and their parents
To explore the avenues for new external scholarships to benefit the student community	Student Scholarships from Bommidala foundation have been introduced
Orientation to students and faculty on e-learning resources in thr context of Covid Pandemic	Orientation programs are conducted to students on usage of various online resources like CCE LMS, online courses, etc
Schedules for collection of data for online submission of AQAR	A time line was drafted and followed for compilation of AQAR criteria wise .
Recruitment of full time guest faculty to sustain the quality in teaching as new programs have been introduced	5 full time guest faculty members are recruited in Computer science, Food science, Home science, Electronics and Commerce depts
Introduction of new UG and PG programs	7 UG programs including two B.Voc and three market oriented programs are introduced.
Quality audits to be conducted.	Acquired ISO certification. Conducted green audit, environment audit and energy audit .
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Academic Council	04/01/2022
14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	

Year	Date of Submission
01/06/2021	03/03/2022
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme

1.1 35

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 2412

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

730

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

1913

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

440

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

94

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 35

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 2412

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 730

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 1913

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 440

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	94
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	85
Number of sanctioned posts for the year:	
4.Institution	
4.1	754
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	66
Total number of Classrooms and Seminar halls	
4.3	201
Total number of computers on campus for academic purposes	
4.4	6141614
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Government College for Women (A) is committed for the holistic development of a woman student. The curriculum designed focuses on the required domain knowledge, development of self reliance along with human values and professional ethics among the girl students. The course outcomes are designed in line with program specific outcomes to attain the specific program outcomes. Under the guidelines of APSCHE, the structure of the curriculum is conceived

after careful consideration of faculty members, subject experts from other universities and industrialists. Developed on the lines of vision, mission and the core values of the institution, the curriculum is patterned to meet the local, national, global and current trends of the society. An Interlacing of Life-Skill Courses and Skill-Development Courses into the curriculum enrich it with the Employability (Global & Regional), entrepreneurship and Critical Thinking Skills. New Market oriented programs like Data science, Multimedia, Aqua-culture, etc have been introduced to meet the demand in the global job market. Value added courses like web designing, mushroom cultivation are introduced to fill the gaps in curriculum and to provide direct employment regionally.

Feedback from Alumini, stakeholders, teachers and the suggestions of the IQAC, Academic Council, and BOS members are integrated into the curriculum.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://gcwguntur.ac.in/POs-PSOs-COs-2020-21.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

35

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

153

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

57

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

35

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The basic objective of learning is to develop human values like

Love, Tolerance, Nonviolence, Charity, Compassion, Quest for Truth, Righteous Conduct, Peace, Unprejudiced community interaction, etc for a harmonious living. Along with the regular curriculum, value-added certificate courses, skill-development courses, study projects, etc are planned to enhance those life-skills that are essential to balance both professional and personal life. To list a few,

- The curriculum and the course outcomes uphold major ecological issues like the use of solar energy and renewable sources of energy by Physics department, mushroom cultivation and computational biology by Bio-technology department, Organic Waste by Zoology department, Water Analysis by Chemistry department, etc.
- Celebration of National and international days related to cross cutting issues are organized by the departments of Chemistry, Zoology, Home science, Microbiology, Political science, History, etc.
- Department of Psychology conducted various programmes like "webinar on stress management", "Impact of three C's on lives of girl child", conferences on "Mental health", "Physical wellness", etc.
- Study projects by various departments like English, Home Science, Zoology, Economics, etc blend economic, rural, urban and environment issues.
- Study tours, extension and outreach activities by the departments of History, Microbiology, Sanskrit, etc impart value-based curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

6

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

264

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

673

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.gcwguntur.ac.in/AQAR/1stcriteria/Curriculum-Feedback-2020-21.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.gcwguntur.ac.in/AQAR/1stcriteria/Curriculum-Feedback-2020-21.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

918

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

754

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Orientation programme is organized every year to the newly admitted students to help them understand their roles and responsibilities and to acquaint them with co-curricular and extra-curricular aspects of the college. Bridge courses are organized to facilitate the learning process, to bridge the gap for higher

learning and to assess their performance to identify slow and advanced learners.

The college is practicing Mentoring System, allowing students to share their personal, academic and psychological problems which are addressed by the concerned Mentors. Remedial classes are also conducted for the needy to help them perform better. Various activities like Assignments, Field Visits, Exhibitions, Seminars, Group discussions, Quizzes, Poster presentations, Poetry recitation, LSRW skills, Peer teaching, Essay writing, Elocutions, Brain storming, etc are planned and conducted to motivate them as well as to improve their learning level.

The college provides opportunity and encourages advanced learners to practice Higher Order Thinking skills like applying, analyzing, evaluation and to create by involving them in Role plays, Internships, surveys, project works and providing them with opportunities to participate in Seminars, competitions etc. which promote disciplined self-study. They are also involved in planning for an activity and execute the same, there by promoting leadership qualities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcwguntur.ac.in/slow-advanced.php

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/12/2021	2412	94

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Creating a learning situation with all the elements of learning is

the key to a successful teaching-learning process. Our College has been implementing the following student centric methods for the holistic development of students & succeeded in making learning a focussed, active and collaborative.

1. Experiential learning methodologies: College provided opportunities for students to take part in Role Plays, Field Visits, Exhibitions, Internships etc. Through these activities the students could develop critical analysis and to transfer/apply the skills to the real world.

2. Participative learning methodologies: As teachers we always encourage our students to participate in Student seminars, Group discussions, Quizzes, Poster presentations, different Competitions, Webinars, online Certificate courses, Assignments etc. The students could develop communication skills, social skills, learnt to articulate their views and to collaborate with others.

3. Problem solving methodologies were inculcated by providing opportunities for Internships, Student Project works and organizing Exhibitions/Workshops. These imparted scope for students to consider multiple perspectives for a given situation in exercise reasoning and critical thinking.

Adapting these methodologies helped students to transform from being passive to active in the process of learning. It boosts up students' confidence levels and encouraged independence in self-learning.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://gcwguntur.ac.in/student-centric-methods-20-21.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

This unexpected Pandemic of COVID-19, made us to rethink-reshape and redesign our education system. In such case, online teaching has no alternate in present scenario. ICT became an integral part of teaching-learning and offered not only better communication but to create, disseminate, store and manage the information during the academic year 2020-21. To meet the requirement of study from

home, the College explored, planned and executed different methods for teaching during pandemic. Hence, encouraged teachers to undergo training under the guidance of experts, on effective usage of different ICT-tools useful for Teaching-Learning and Evaluation and made teachers competent not only in using but to experiment with them.

Our college teachers used Google meet, Webex & Zoom, Jitsi, Google classroom, interactive boards, digital writing pads etc. are for teaching-learning. Assessment was done using Testmoz Plickers, forms. Faculty were also involved in developing LMS. Used NPTEL, E-PG-Pathasala, Swayam, MOOCs, Virtual Labs, Quizizz etc. for evoking enthusiasm and to inculcate high standards as well as self-paced environment. Also implemented Blended Learning, which Coupled both online as well as traditional offline learning. Thus, using ICT-tools significantly changed the way students are taught by motivating students and improving student attainment levels.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://gcwguntur.ac.in/AQAR/2ndcriteria/2.3.2-ICT-Usage.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The objective behind strategic academic and administrative planning at the beginning of each academic year is the optimal utilization of the number of working days not just for the timely coverage of syllabus but also for the encouragement of full-blown

development of co-curricular and extracurricular abilities of students.

It has been practice with the college to prepare the academic calendar for the ensuing academic year before the closure of the college for vacation. With the onset of the new academic year, the whole academic activity is already planned with a vision and is in place. The calendar then is used to devise annual institutional plan, prepared, and deployed by the IQAC.

Academic calendar guides the planning and deployment of annual teaching plans, and are monitored every month by the principal. Since the year 2020-2021, for which the AQAR is submitted, is the pandemic year the academic calendar could not be implemented as per the schedule. The semesters got stretched and both curricular and co-curricular activities were managed online. The Pandemic though brought in many hurdles and travails it also motivated the institution and the students to adapt themselves to the prevailing situation and utilize the time optimally.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

94

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

38

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

446

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

173

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Assessment of students is an integral part of any process of Teaching-learning. Assessments should be valid and reliable measure of student development and a powerful instrument for improving teaching-learning and should be carried out with no chance for subjectivity & rote learning.

The College has laid-down & following set of rules & reforms for effective organization of exams through establishing integrity & confidentiality. Examination in 70:30 pattern, where 30marks - Continuous Internal Evaluation(CIA), and 70marks for Semester-end Examination.

CIA spanning throughout instruction, assessing students in different aspects, which comprise Assignments, Quizzes, Surprise-tests, Student-seminars, PowerPoint presentations, Open-book exams, MCQs etc., which were conducted online by the teacher with questions, stretching across the levels in Blooms taxonomy. Internal assessments were conducted through testmoz or google forms for the academic year 2020-21 for enabling continuous learning and assessment even during the pandemic.

After 90-days of instruction, Semester-end Examinations are being conducted in an organized manner curbing malpractices & maintaining confidentiality wherever necessary. Approved procedural steps are well-defined and followed there by yielding transparency in the examination system.

As part of automation, the Examination software of the college is reliable at various stages; starting from student registration, Exam-fee, Time tables, Generating Hall tickets, Mapping rooms, D-forms, Decoding, Entry of Marks, results & to the revaluation. Thus through IT-integration and reforms in examination procedures have brought improvement in Teaching-learning process &

evaluation

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes are broad statements that incorporate many areas of inter-related knowledge and the skills to be developed over the duration of the programme through a wide range of courses and experiences. They are broad aspects of behavior and encompass multiple learning experiences. Course Outcomes are knowledge, skills, and abilities that students have attained as a result of their involvement in a particular set of educational experiences.

The Programme outcomes designed in alignment with the vision and mission statements of the college along with Programme Specific Outcomes and Course Outcomes are discussed in the Boards of Studies meetings that take place annually and are approved by the BOS. They are also placed in the Academic Council meeting and are approved there too.

The PSOs and COs are displayed on the college website. They are also displayed on the respective department notice boards so that they are easily accessible to the students. At the beginning of each semester in the introductory classes, the POs, PSOs and COs of each course are discussed with students along with the syllabus and noted in diaries. Thus, the students are well informed of the objectives and the intended outcomes of their learning.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://www.gcwguntur.ac.in/POs-PSOs-COs-2020-21.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

In the process of meeting the attainment, the curriculum is framed as per Outcome Based Education. POs, PSOs are defined based on different levels of Bloom's taxonomy from Lower Order thinking skills (LOTS) to Higher Order thinking skills (HOTS). Like wise, Course Outcomes are set, which describe what students are expected to know and be able to do at the end of each course. These relate to the skills, knowledge, and behavior that students acquire by the completion of the course. Attainment is reflected when course outcomes have to incorporate the PSOs for the successful actualization of outcomes. To achieve this, the COs of all courses in the programme are mapped with POs & PSOs.

The college is applying & assessing at basic level and using two assessment methods to meet the attainment of POs and PSOs. They are

1. Direct Assessment methods
2. Indirect Assessment methods

Then average of attainment of Direct Assessment methods and Indirect Assessment methods is the Overall attainment of POs, PSOs and COs of the college, which is 64.39%

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

464

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://gcwguntur.ac.in/AOAR/2ndcriteria/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Govt college for women, Guntur has a well-defined policy for promotion of research, to mobilize the knowledge resources available for research and to come up with innovative solutions. The college encourages the faculty to focus on research area(s) to collectively address a wide variety of problems. Research Policy has been approved in Governing Body meeting of the College.

To promote research, the college encourage multidisciplinary research in arts, science, humanities and applied areas of science. The college encourages socially relevant and need based research among the faculty and students. To develop research and educational collaborations with industries, minority institutions and higher learning intuitions.

The Government college for women(A) encourages the faculty members to apply research projects from international, national funding agencies apart from local educational offices and industries. The college encourages its qualified faculty members to guideship from affiliated university to guide Ph.D. research scholars. The college also encourage and support the faculty and students to publish research papers in different reputed international and national journals which are in UGC care list, Scopus, and web of science.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.gcwguntur.ac.in/Research%20Policy.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution provides environment for promotion of research, innovation and community orientation through various dedicated centers. Research Cell of the Institution provides required facilities and guidance to the faculty and students by organizing various workshops, webinars and faculty development programmes. Necessary support is provided to faculty in documentation and Publication of Research Papers.

The Institution is having an "Entrepreneurship Cell" called "Lady hope future Preneurs" and conducts awareness meets, workshops, seminars, conferences, Expos and guest lectures on this topic. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Students are provided facilities for promotion of Agriculture and Rural Development through certificate courses like "Ornamental Fishes". Model Expos are held on "fermented foods and probiotics", "Plant Nursery", etc to promote innovative ideas and critical thinking among the young leaders. Products like Vermicompost, soaps, Plants, organic vegetables, etc are produced and sold on the campus to gain hands on experience and better Industrial Exposure.

College has active NCC and NSS units to look after the community orientation. Along with these units all the departments of the college join their hands to support extension activities. Institution has adopted five villages "Pulladigunta", "Vinjanampadu", "Kurnuthala", "Chintapallipadu" and "Garapadu".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwguntur.ac.in/AQAR/3rdcriterion/3.3.1-Additional%20Info.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

16

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

12

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.212

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

31

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

5

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.47850

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

23600

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Different extension activities like rallies, awareness programs, Workshops, Online Webinars, Online Quizzes were taken up in collaboration with STEP, AP police, DM& HO, Women's Commission, etc by NSS, NCC and WEC Units of the college. Five villages have been adopted by the institution around Guntur city. The extension activities include workshops and awareness programmes on health, hygiene, nutrition, Covid-19, literacy and other ecological issues.

The following are some of the extension activities conducted by various Departments, NSS and NCC units.

1. Yoga Awareness Programme
2. Swacch Bharath programme.
3. Swatch Pakawada programme
4. Communal Harmony
5. Awareness Programme on Energy Conservation
6. Webinar on Cancer Awareness
7. Webinar on Diabetes Awareness
8. Webinar on Stress Management
9. Covid-19 Awareness programme
10. Plantation program
11. Human Rights Day
12. Nutrition Awareness Programme
13. Voter's day Awareness Programme
14. Rally on Voter's Day

15. Rally on Aids Day
16. Mega Job Drives
17. Atma Nirbar Bharat
18. Vanamahotsavam
19. FIT India Program
20. Armed Force Flag Day

The NSS Volunteers assisted differently abled persons to attend Mega Job Drive in association with Samardhan Trust. These activities give the students a deeper insight into the practical social issues and problems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://qcguntur.ac.in/AOAR/3rdcriterion/3.6.1-Doc.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

45

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1860

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

12

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution is established in 1942 and has a campus with 10.85 acres, with built up area of 5062 sq. meters. The college has adequate physical infrastructure facilities with 126 rooms comprising of 66 class rooms which includes IT enabled classrooms

like virtual class rooms and digital class rooms along with 20 laboratories, a large assembly hall, AV seminar hall, faculty rooms, online exam center, net center and a placement cell to support the academic activity in the college. Adequate space and infrastructure is available for administration purpose like principal chamber, office room, controller of examinations office, IQAC office and board room.

The college has a playground of 850 square meters for sports and outdoor games. The institution has a spacious open air auditorium for cultural activities. The college library is automated and offers remote access for digital resources. The institution has spacious hostel block with 64 rooms, a reading room and facilities for Indoor games too. There are separate washrooms for men and women. Canteen, book stall, women waiting hall and vehicle parking facilities are provided to staff and students. The entire college is Wi-Fi enabled with 21 Wi-Fi hotspots to provide free internet within the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwguntur.ac.in/AQAR/4thcriterion/4.1.1-Additional Info.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Institution believes in the overall development of a woman student and gives due importance to fitness.

Facilities for cultural activities

- Well- equipped open air auditorium.
- Assembly hall with a capacity of 100.
- State of the art AV Seminar hall with a capacity of 70.
- The literary & cultural committees organize various events to promote a spate of cultural activities by encouraging students to participate in cultural competitions.
- Students are trained in local traditional art forms like "Kolattam" and Rangoli.

Facilities for Yoga, sports and games

- Institution has a play ground of 850 square meters to organize outdoor games, yoga and other competitions.
- College has the availability of sports equipment, kits and sportswear for the sportspersons.
- The college has a well-equipped GYM and 06 courts for Ball badminton, Shuttle, Volleyball, Kabaddi, Tennis and Kho-Kho. Students have bagged prizes at National, State and University levels in sports.
- The College conducts certificate courses in Yoga and organizes Yoga-day every year.
- Students are trained in self defence activities like Kalaripayattu and Karate.

GYM ARTICLES

Dimensions of gym: 34 feet X 34.8 feet

- ORBITRAK:
- Orbital Cycling Exercise
- AB Pro Heavy:
- AB Swing:
- Bench Press:
- TreadMill:
- 7.12-Station Multi Gym:
- Power lifting Set:
- Vibrator:
- Twist cum Stepper:
- Exercise Cycle.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0.87416

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library was fully automated with the software SOUL 2.0 in 2018. It is divided into three sections-main hall, stack room and digital room with a total carpet area of 4800 Sq.ft.

The collection includes print documents and electronic documents. The library has 52,051 books which include short stories, novels, competitive exams books, periodicals, reference books and journals. The staff and the students can access the E-journals. OPAC provides access to the library collection as the main tool. The library website provides information about the resources, rules and regulations. Students can download and print study material. The library is a member of INFLIBNET- NLIST.

The library takes up the following activities:

1. Book reviews
2. Book exhibitions and display of New books
3. Feedback analysis and action taken reports
4. Providing educational research, training and employment information.

5. Providing access to NPTEL, E-PG PATHASALA, MOOCs and NDL of India.
6. Providing Newspapers, Magazines and Journals.

Print Collection:

1. Books - 52051
2. Newspapers - 06
3. Magazines - 2

E-Resources available:

- 1.e-journals and e-books through N-List (College Id - gcwguntur)
- 2.e-lessons through CCE LMS, NPTEL, Swayam, e-patashala, etc
- 3.Research articles and theses through Shodhsindhu

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
**e-journals e-ShodhSindhu Shodhganga
 Membership e-books Databases Remote
 access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.05900

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

76

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

College has an ICT policy which will be reviewed every year for the purchase and maintenance of ICT equipment. ICT policy is to ensure quality and excellence in global standards by providing the up-to date ICT facilities like dedicated internet, Computers, Printers, LCD projectors, Virtual classrooms, etc for effective and efficient teaching-learning process.

- Budget received under various heads like UGC, CPE and RUSA towards ICT are allocated to various departments based on their priority and need of the students. The Restructured special fee committee looks after the purchase and maintenance of ICT facilities.
- Institution is having 5 leased line connections of ACT-Fiber Net and 28 routers which support Wi-Fi to the whole campus. The recurring expenditure of the Internet service will be met from restructured special fee amount and is monitored by Internet committee of the college.
- To minimize the maintenance cost, institution does not have any AMC. Maintenance to any ICT equipment is done on the

need basis meeting the expenditure from the restructured special fee or from CPDC.

- The computers and electronic materials listed as e-waste will be given to the APTS approved agency after obtaining permission from the Commissioner of Collegiate Education.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcwguntur.ac.in/AQAR/4thcritierion/ICT%20policy-2020-21.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2414	201

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: B. Any three of the above

Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

6054198

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has a set of procedures for maintenance of infrastructure and equipment. Institution has an "Infrastructure Development" policy. Physical, academic and support facilities are reviewed and monitored from time to time. The budget received under various heads like UGC, CPE and RUSA are allocated based on their priority and need of the students.

Physical facilities:

Campus Maintenance Committee in association with Finance committee looks after the maintenance of buildings, class rooms and labs.

The purchase committee of the college purchases the required equipment through quotation process as per norms. Annual stock verification of chemicals, glassware and all other lab equipment is done. Mechanical and lab equipment are repaired and maintained by the lab assistants and professionals are hired to do complicated repairs. The stock registers are maintained by the departments.

Library Maintenance

The library has been fully automated with management software SOUL.

Maintenance and utilization of library resources are done through strictly following the library rules.

Sports facilities:

Department of Physical Education monitors the maintenance of sports facilities. Top priority is given to the safety of the players through maintaining the sports equipment well. The equipment in Gymnasium is regularly serviced and new equipment is purchased as per requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcwquntur.ac.in/AQAR/6thcriteria/policies/Infrastructure%20Development%20%20Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1692

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

172

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

985

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances

A. All of the above

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of outgoing students who got placement during the year**

42

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

95

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

06

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

41

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Our college has active student council comprising of class representatives of various classes, Secretary and President headed by one of the senior faculty members.

The student council is an elected body by students of all classes in the beginning of the academic year.

Role of the Student Council

- • Assisting the planning and organizing various cultural, sports and social events in the institution.
- • Planning and monitoring the celebration of the Freshers' Day, College Day, Teachers Day and all the national festivals.
- • Taking care of the grievances of the students related to academic and physical facilities in the college
- • Participation in different financial, academic and administrative college level committees as members
- • Working as members of various curricular and extra-curricular clubs like Eco club, Red Ribbon club, Water club, Energy Conservation clubs

During the COVID-19 pandemic, the student council played an active

role in implementing covid-19 protocols on the campus and also in conducting the COVID vaccination drive once in every three weeks in collaboration with the Department of Health.

By actively participating in the administrative, academic and extension activities and getting exposure to real life situations, students develop leadership qualities, interpersonal skills, communication, planning and management skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni association contributes significantly to the development of the institution in cash or kind. 'The Lady Hope Alumni Association' of college was established in 2002 with registered number 132/2020 with more than four hundred Alumni. The Alumni consist of Scientists, Managers, Directors, Joint Directors, CA's, Lawyers, Teachers, Rotarians, Software Engineers, and Doctors both.

Some of the alumni are members of the Boards of Studies. They offer feedback and constructive suggestions for the development of the institution.

They are also on the Planning and Developmental committee as members. They give endowment prizes and free ships for economically weak students. They have instituted gold medals to motivate the toppers in the final exams of different subjects. They have contributed financially to promote the education of economically weak students. Alumni contribution during the year 2020-2021 was Rs.40,000.

Due to Covid -19 pandemic situation, no physical gathering of alumni was conducted. But they extended their services locally to those in need during this period. Alumni members Dr.R .Sarah kamala, principal scientist in Agricultural University, Telangana and Mrs. Aruna Mani and Mrs.Dhana Lakshmi of 1976-79 batch donated two geysers of 100 lt. capacity to the student managed hostel on 28th December 2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.gcwguntur.ac.in/alumni.php

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision and mission regarding the nature of Governance:

The vision of the institution regarding the nature of governance is 'creating an accountable, progressive, responsive and transparent administration which is sensitive to the needs of the stake holders.

Perspective Plans:

The management of the institution has been striving to enhance the

quality of education provided in the College. We are adding new UG and PG programs year after year in tune with Industry requirement. We are improving ICT facilities in Teaching and Learning process. We are nominating teachers for trainings for updating and upgrading their knowledge and skills.

The college continues its efforts to maintain the standards it has set for itself and improve its status in the rankings by various agencies like NAAC, NIRF and ISO. It has ambitious plans to improve ICT provisions and to provide experiential learning. The college needs to increase the number of class rooms and other infrastructural facilities.

The college has an effective administrative mechanism in place. There are a number of committees to take care of various aspects of the administration. Each and every staff member has been assigned some additional responsibility based on the individual experience, seniority and special skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.gcwguntur.ac.in/AQAR/6thcriteria/6.1.1singlelink.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

This is a Government College. The principal of the college plays the leadership role effectively through a well-established administrative practice. The Commissioner of Collegiate Education, Government of Andhra Pradesh, monitors the functioning of the college. The principal follows the instructions and guidelines issued by the Commissioner from time to time regarding academic and non-academic matters.

Decentralization and participative management

The college involves all the teachers, students and other stake holders in academic and administration issues. A number of committees like Student union, literary, grievance redressal, career guidance, etc are constituted to assist the principal in the administration. All the committees are formed as per the norms of the UGC.

1. The Examination Cell is coordinated by a committee lead by a Controller.
2. The Academic Council and IQAC monitor the academic issues and various other committees are constituted for strengthening quality.
3. The Finance Committee comprising the in-charges of UGC, CPDC and RUSA of the college approves various plans related to budget and developmental needs of infrastructure. Important decisions are ratified by the Governing Body.
4. The Staff Council with Principal as its chairperson and the in-charges of all departments as members plays a key role in planning and implementing the academic aspects.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.gcwquntur.ac.in/AOAR/6thcriteria/6.1.2singlelink.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented
Strategic/Perspective Plan:

The institution works for continuous up-gradation and development of facilities for academic excellence. The following are the components of the perspective plan of the institution.

1. Human resources
2. Infrastructure
3. Learning resources
4. Courses offered
5. Additional training- NCC, NSS, Sports and Games, Skill development courses etc.
6. Community and alumni contribution
7. Assessment and Accreditation.

One activity/practice successfully implemented:

Human resources: Human resources include the teaching staff,

office staff and the supporting staff. The Autonomous institutions in the state have a separate schedule and procedure for transfers of the teaching staff. The teachers who are desirous of working in this institution have to attend the interview conducted by the committee appointed by the commissioner of collegiate education for this purpose. The principal of the institution is also a member of the committee. All this process is meant to ensure that the teachers have the right attitude, experience and knowledge to work in an autonomous institution. The college appoints well qualified guest faculty to cover the gap between the workload and available teachers.

The institution deploys the human resources in a way that ensures the best output in terms results, student support and extension activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gcwguntur.ac.in/Strategic%20Plan.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Organisational Structure of the College:

The main administrative control is in the hands of Commissioner of Collegiate Education, Andhra Pradesh as ours is a Government College. All the service matters and Academic matters are monitored and controlled by CCE,AP. The Regional Joint Director of Higher Education manages the colleges in the Zone as per the directions of CCEAP and shares the administrative work. The Principal is the head of our college and the entire administration of the college is done as per the rules and regulations of State Government. The teachers assist the principal in the administrative and academic matters by being members on various committees constituted for different purposes.

The Administrative wing of the college comprises of one Administrative Officer, One office superintendent, and other non-teaching staff.

They take care of the day to day correspondence, record maintenance, scholarship work, salaries and other office matters as per the instructions of the Principal of this College.

The students also contribute their share to the smooth functioning of the college through the College Students Union by bringing various issues to the notice of the principal.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.gcwguntur.ac.in/criterion6-2020-21.php
Upload any additional information	View File
Paste link for additional Information	https://www.gcwguntur.ac.in/AOAR/6thcriteria/6.2.2-Additional Info.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has various effective welfare measures for teaching and non-teaching staff: Some of them are:

1. APGLI: A SOCIAL SECURITY MEASURE.

It is mandatory for all Government employees and provincialised Local Body employees. APGLI Department is under the Administrative

Control of Finance Department.**2. Medical Reimbursement and Employees Health Scheme:**

Employees Health Scheme is intended to provide cashless treatment to all the State Government employees including the State Government pensioners, along with their dependent family members.

3. GPF- General Provident Fund is a social security measure scheme. It is meant for the Protection of Subscriber's Family against his sudden death or if he survives until Retirement, to provide him and his family with Additional Resources. The GPF accumulations are not liable for Attachment under any decree of the civil Court.

4. GIS: Group Insurance Scheme to the A.P. State Government Employees.

Provision of Leaves:

The following are the various kinds of leave available for a Government Employee

1. Casual Leave 2. Special casual leave 3. Earned leave 4. Half Pay Leave. 5. Commuted Leave 6. Extraordinary leave 7. Special Disability Leave 8. Study Leave 9. Maternity Leave 10. Miscarriage/Abortion Leave 11. Special casual Leave for Woman employees 12. Leave Encashment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwguntur.ac.in/AQAR/6thcriteria/6.3.1.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

40

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

As this is a Government Organization, Internal and External audits are a regular process in our college. Each financial transaction is monitored by the Finance Committee consisting of three or four members under the chairmanship of Principal.

There are separate committees for the maintenance of UGC grants

-Autonomy grants and CPE funds, RUSA Funds, CPDC fund, Alumni fund, Exam cell fund, Scholarships and Special Fee fund, etc.,

There are two types of external audits - one by AP State A.G audit team (Audit General) and another one by RJDCE team (Regional Joint Director of Collegiate Education). The budget allocation and expenditure will be audited by both the teams every year. If there is any deviation in utilization or misappropriation of funds, they bring it to the notice of the principal as Audit objections. The Principal and the concerned committee will be held responsible to clear these objections within a specific time. If any misappropriation is found, this matter will be taken to the notice of higher authorities. The responsible person will be punished and the amount of misappropriation will be recovered.

However, no audits have been conducted in the recent past due to the covid-19 pandemic situation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

10.5

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

State Government grants funds for salaries, equipment and other office expenditure. UGC also provides funds under various heads for the development of institution. Other financial inflows are from self-financing courses, from alumni and some non-governmental organizations.

The institution approaches the state and central government organizations for necessary financial support and infrastructural development through staff council. Necessary estimates are prepared along with detailed project report and after approval by the CCE funds are sanctioned.

We are able to raise an amount of Rs. 7,48,469 by renting out space in the college campus for erecting a hoarding, and Rs 2700 by selling the solid waste generated .in the college campus to Suraj Krishna Greenaries, an ITC Authorized Agency by signing an MOU for this purpose. The departments of Botany, Zoology, and Chemistry have taken the initial steps for generating income through enterpreurial initiatives. We are planning to organize certificate courses in various subjects for the students of our college at affordable fees and utilize the amount for the development of the college.

The funds mobilized are utilized for maintenance of infrastructural facilities, maintenance of ICT facilities, and payment of guest faculty remuneration, and purchasing stationery.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://gcwguntur.ac.in/AQAR/6thcriteria/Funds-Mobilization-2020-21.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC plays an effective role in promoting quality initiatives and academic excellence in the college.

1. The IQAC along with Academic Council has made suggestions to the departments to design qualitative curriculum through frequent meetings with the faculty members. It has created awareness about Blooms taxonomy, student centered methods and ICT practices for curriculum design and participative learning in the CBCS pattern. As a result, the institution

has been able to design a need based and dynamic curriculum.

2. The IQAC and Academic Council work for a transparent, genuine, evaluation pattern with a focus on formative & summative systems of evaluation. The evaluation process consists of- Internal and External. The institution has framed an evaluation policy as well as a policy for containing malpractice during the examinations. During lockdowns, implemented online examination for second mid using the ICT tool "Testimoz". This helped the students in preparing for online competitive examinations.
3. IQAC initiated the process of quality audits and College has acquired ISO - 9001:2015 certification. Green audit, energy audit and environment audit are conducted in the campus by the certified agency. The outcomes of audits are expected to invoke a responsible behaviour towards nature among the stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC reviews the Teaching Learning process, the objectives and the learning outcomes

periodically. It helps the departments in preparing annual academic curricular plans based on the examination calendar. The IQAC prepares the Institutional Academic Plan which includes all the curricular, Co- curricular and different training sessions of the teachers. The IQAC monitors the performance of the departments through timely audits and periodical guidance.

The following aspects are monitored by IQAC regularly.

1.The planning of activities and schedules as their implementation.

2.Guidance for student related activities, seminars, assignments and projects, etc.

3. Activities for slow and advanced learners.
4. Guidance for Bridge and Remedial courses.
5. Planning and preparation for ICT enabled classrooms.
6. Designing of student centered activities.
7. Collection of feedback from students and other stakeholders on the curriculum, faculty and the facilities.
8. Organizing guest lectures, National & international seminars, workshops, conferences and symposia.
9. Guidance for activities of Alumni and WEC, NSS, NCC and JKC
10. Research and extension activities publications and paper presentations.
11. Consolidates the annual achievements of each department and prepares the AQAR.
12. Conducts the annual internal academic audit.
13. Conducts the performance appraisal of the teachers based on various parameters and submit to CCE.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcwguntur.ac.in/AQAR/6thcriteria/Quality-Audits-2020-21.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To create health awareness among girl students and women of the college, Diabetes awareness webinar and cancer awareness were organized. For the psychological wellbeing of girl student's activities such as strategies for psychological wellness, awareness on prevention of suicide on 'World suicide Prevention Day' were organized.

Disha App, a weapon to give instant justice to women victims in the cases related to crime against women, is a state government initiative. Our students and staff are also motivated to install and use this App, in a programme organised in our college for creating awareness and it is chaired by the Home minister of A.P. state. Around 70% of the students downloaded the app to ensure their security and safety.

To provide safe and secure environment college installed surveillance cameras in all the main blocks including college attached hostel. Waiting hall cum dining hall is being maintained by college to meet the needs of students. Gymnasium is provided for the physical wellbeing of women lecturers and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.gcwguntur.ac.in/additional%20information.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management

To reduce the waste generated in the campus, students and staff are frequently educated on the practices to be followed for the management of solid waste on the campus through circulars, slogans, announcements from public address system. The waste is segregated at source by using colour coded dustbins. The fallen dry leaves collected from old trees and various gardens are used to produce organic compost and is used as manure to the botanical garden.

Liquid waste

Concentrated liquid waste generated from the laboratories is disposed through concealed drainage system after diluting them.

Bio Medical Waste management

The College has minimized the dissection of animals and has been using Bio labs there by producing zero bio medical waste.

E - Waste management

The E- waste like CPU, Monitors, LCD Screens, are stored in a store room and disposed on buy back policy with the permission of the Commissioner of Collegiate education, AP.

Waste Recycling system

The college has an effective MOU with ITC authorized agency to recycle the waste generated from paper, card board, food wrappers,

bottles and soft drink cans. An amount of Rs.2700/- is generated from this and it is deposited in the College CPDC account.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Student diversity in terms of caste, religion, culture and socio-economic status is well established with a wide range of 30.82% students belonging to SC, 8.2% to ST and around 23.52% belonging to BC and 8.2% to Muslim minority and 21.12% to general category. Among them most of the students are from rural background with agriculture as major occupation and remaining students are also from marginalized sections with different family backgrounds. To bridge the economic disparities among students dress code in the form of uniform is followed in the college. The college conducts assembly every Tuesday and makes the students read the college pledge which emphasizes on principles of unity, self-discipline, and respect towards fellow beings. The core concept of any religion is that man will be directed by the Almighty and without caring about the place or people around and one must perform their duties as ordained by the supreme. The same principle is induced among the students and it is exemplified on the occasions of Independence Day and Republic day where students read Holy Scriptures of the Bible, the Bhagavad Gita and the Quran. The college celebrates fresher's, farewell, teacher's day etc., to create togetherness, cohesiveness and sense of belongingness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Student union committee sensitizes students by creating awareness to observe flag code and show respect towards national anthem. The department of Economics conducted a student seminar on the occasion of national integration day to create awareness and build knowledge about the importance of unity, peace, love and brotherhood among the young minds. On the constitutional day more than 100 students and staff took oath to promote and maintain the constitutional values among the young generation. Political science department organized a programme to students and staff about the importance of constitutional rules and laws. As per the call given by the Government of India, our college conducted a rally on National Voter's day to encourage more young voters to take part in the political process. More than 70 students participated in this rally where the College Principal flagged off the rally.

To develop a sense of civic responsibility and community service among the students our college NCC unit organized independence day and republic day parades, NCC day, Kargil Vijay Diwas, Webinar on NEP which in turn aided in developing not only their physical, intellectual, moral and all round development but, also in enhancing leadership skills, self-discipline and patriotism.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At the beginning of every academic year IQAC in consultation with all the departments prepares a list of National and International commemorative days to be conducted by each department in order to create awareness and educate students on relevant topics . While preparing this list, priority will be given to women related National and International days. These activities are included in the annual academic calendar, displayed on the website and also are communicated to the respective departments. The departments in turn chart out the plan of action to celebrate the identified days and implement the same. The theme of the day is identified and various activities like quizzes, webinars, poster presentations, JAM, rallies, exhibitions, games, lectures etc. will be conducted to celebratethe event on the notified days. Emphasis is given to include activities such as rallies that spread the intended message tothe community also. The departments have the liberty to choose any other related activity that may not be listed in the academic plan.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice: Technology driven transition in Teaching -Learning and Evaluation

Objectives

1. To assess the critical thinking skills of the students in their related subject domain
2. To develop time management skills
3. To build the capacities of the students in becoming self-reliant
4. To create an environment for collaborative and cooperative learning
5. To foster competitive skills for ensuring career growth in various fields either in the form of job or higher education

2. Title of the Practice: Lady HOPE (Holistic Personality Enhancement Programme)

Objectives of the Practice

1. To address the psycho-social wellbeing needs of the students for all round development
2. To foster life coping skills
3. To become self-reliant
4. To create a favourable college environment for holistic development of students
5. To facilitate support services
6. to aid in promoting the best personality of the students

File Description	Documents
Best practices in the Institutional website	https://www.gcwguntur.ac.in/bestpractices.php
Any other relevant information	https://www.gcwguntur.ac.in/bestpractices.php

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Lady Hope Future-preneurs

During our journey of educating young girls, it has been observed that some students have strong desire to build their own career by becoming an entrepreneur. The Lady Hope - Future -preneurs aims to encourage such students towards entrepreneurship, nurture their innate interest and exploit the inquisitive nature of young minds by directing in a positive, profitable entrepreneurial avenue.

Objectives

- To orient the students towards the concept of entrepreneurship development
- To identify the probable entrepreneurial skills and avenues of the departments
- To support entrepreneurial talent and commercialisation of new ideas
- To enhance the development of management capacity within the college entrepreneurial ecosystem and beyond
- To impart skills to become the first generation entrepreneurs

As a part of this programme, students from department of chemistry prepared organic soap making. With the help of the faculty member's students learned the method of making soaps.

Department of Zoology conducted certificate course on vermi composting. Students learned the skill, prepared compost and sold some portion i.e. 95 kgs of this to the staff members.

Microbiology students learned the skill of making probiotics.

Department of Botany trained their students in grafting and propagating indoor and ornamental plants.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Government College for Women (A) is committed for the holistic development of a woman student. The curriculum designed focuses on the required domain knowledge, development of self reliance along with human values and professional ethics among the girl students. The course outcomes are designed in line with program specific outcomes to attain the specific program outcomes. Under the guidelines of APSCHE, the structure of the curriculum is conceived after careful consideration of faculty members, subject experts from other universities and industrialists. Developed on the lines of vision, mission and the core values of the institution, the curriculum is patterned to meet the local, national, global and current trends of the society. An Interlacing of Life-Skill Courses and Skill-Development Courses into the curriculum enrich it with the Employability (Global & Regional), entrepreneurship and Critical Thinking Skills. New Market oriented programs like Data science, Multimedia, Aquaculture, etc have been introduced to meet the demand in the global job market. Value added courses like web designing, mushroom cultivation are introduced to fill the gaps in curriculum and to provide direct employment regionally.

Feedback from Alumini, stakeholders, teachers and the suggestions of the IQAC, Academic Council, and BOS members are integrated into the curriculum.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://gcwguntur.ac.in/POs-PSOs-COs-2020-21.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

35

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

153

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

57

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

35

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The basic objective of learning is to develop human values like Love, Tolerance, Nonviolence, Charity, Compassion, Quest for Truth, Righteous Conduct, Peace, Unprejudiced community interaction, etc for a harmonious living. Along with the regular curriculum, value-added certificate courses, skill-development courses, study projects, etc are planned to enhance those life-skills that are essential to balance both professional and personal life. To list a few,

- The curriculum and the course outcomes uphold major ecological issues like the use of solar energy and renewable sources of energy by Physics department, mushroom cultivation and computational biology by Bio-technology department, Organic Waste by Zoology department, Water Analysis by Chemistry department, etc.
- Celebration of National and international days related to cross cutting issues are organized by the departments of Chemistry, Zoology, Homes science, Microbiology, Political science, History, etc.
- Department of Psychology conducted various programmes like "webinar on stress management", "Impact of three C's on lives of girl child", conferences on "Mental health", "Physical wellness", etc.
- Study projects by various departments like English, Home Science, Zoology, Economics, etc blend economic, rural, urban and environment issues.
- Study tours, extension and outreach activities by the departments of History, Microbiology, Sanskrit, etc impart value-based curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

6

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

264

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

673

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
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File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.gcwguntur.ac.in/AOAR/1stcriteria/Curriculum-Feedback-2020-21.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	https://www.gcwguntur.ac.in/AOAR/1stcriteria/Curriculum-Feedback-2020-21.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

918

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

754

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Orientation programme is organized every year to the newly admitted students to help them understand their roles and responsibilities and to acquaint them with co-curricular and extra-curricular aspects of the college. Bridge courses are organized to facilitate the learning process, to bridge the gap for higher learning and to assess their performance to identify slow and advanced learners.

The college is practicing Mentoring System, allowing students to share their personal, academic and psychological problems which are addressed by the concerned Mentors. Remedial classes are also conducted for the needy to help them perform better. Various activities like Assignments, Field Visits, Exhibitions, Seminars, Group discussions, Quizzes, Poster presentations, Poetry recitation, LSRW skills, Peer teaching, Essay writing, Elocutions, Brain storming, etc are planned and conducted to motivate them as well as to improve their learning level.

The college provides opportunity and encourages advanced learners to practice Higher Order Thinking skills like applying, analyzing, evaluation and to create by involving them in Role plays, Internships, surveys, project works and providing them with opportunities to participate in Seminars, competitions etc. which promote disciplined self-study. They are also involved in planning for an activity and execute the same, there by promoting leadership qualities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcwguntur.ac.in/slow-advanced.php

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/12/2021	2412	94

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Creating a learning situation with all the elements of learning is the key to a successful teaching-learning process. Our College has been implementing the following student centric methods for the holistic development of students & succeeded in making learning a focussed, active and collaborative.

1. **Experiential learning methodologies:** College provided opportunities for students to take part in Role Plays, Field Visits, Exhibitions, Internships etc. Through these activities the students could develop critical analysis and to transfer/apply the skills to the real world.

2. **Participative learning methodologies:** As teachers we always encourage our students to participate in Student seminars, Group discussions, Quizzes, Poster presentations, different Competitions, Webinars, online Certificate courses, Assignments etc. The students could develop communication skills, social skills, learnt to articulate their views and to collaborate with others.

3. **Problem solving methodologies** were inculcated by providing opportunities for Internships, Student Project works and organizing Exhibitions/Workshops. These imparted scope for

students to consider multiple perspectives for a given situation in exercise reasoning and critical thinking.

Adapting these methodologies helped students to transform from being passive to active in the process of learning. It boosts up students' confidence levels and encouraged independence in self-learning.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://gcwguntur.ac.in/student-centric-methods-20-21.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

This unexpected Pandemic of COVID-19, made us to rethink-reshape and redesign our education system. In such case, online teaching has no alternate in present scenario. ICT became an integral part of teaching-learning and offered not only better communication but to create, disseminate, store and manage the information during the academic year 2020-21. To meet the requirement of study from home, the College explored, planned and executed different methods for teaching during pandemic. Hence, encouraged teachers to undergo training under the guidance of experts, on effective usage of different ICT-tools useful for Teaching-Learning and Evaluation and made teachers competent not only in using but to experiment with them.

Our college teachers used Google meet, Webex & Zoom, Jitsi, Google classroom, interactive boards, digital writing pads etc. are for teaching-learning. Assessment was done using Testmoz Plickers, forms. Faculty were also involved in developing LMS. Used NPTEL, E-PG-Pathasala, Swayam, MOOCs, Virtual Labs, Quizizz etc. for evoking enthusiasm and to inculcate high standards as well as self-paced environment. Also implemented Blended Learning, which Coupled both online as well as traditional offline learning. Thus, using ICT-tools significantly changed the way students are taught by motivating students and improving student attainment levels.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://gcwguntur.ac.in/AQAR/2ndcriteria/2.3.2-ICT-Usage.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The objective behind strategic academic and administrative planning at the beginning of each academic year is the optimal utilization of the number of working days not just for the timely coverage of syllabus but also for the encouragement of full-blown development of co-curricular and extracurricular abilities of students.

It has been practice with the college to prepare the academic calendar for the ensuing academic year before the closure of the college for vacation. With the onset of the new academic year, the whole academic activity is already planned with a vision and is in place. The calendar then is used to devise annual institutional plan, prepared, and deployed by the IQAC.

Academic calendar guides the planning and deployment of annual teaching plans, and are monitored every month by the principal. Since the year 2020-2021, for which the AQAR is submitted, is the pandemic year the academic calendar could not be implemented as per the schedule. The semesters got stretched and both curricular and co-curricular activities were managed online. The Pandemic though brought in many hurdles and

travails it also motivated the institution and the students to adapt themselves to the prevailing situation and utilize the time optimally.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

94

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

38

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

446

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

173

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Assessment of students is an integral part of any process of Teaching-learning. Assessments should be valid and reliable measure of student development and a powerful instrument for improving teaching-learning and should be carried out with no chance for subjectivity & rote learning.

The College has laid-down & following set of rules& reforms for effective organization of exams through establishing integrity

& confidentiality. Examination in 70:30 pattern, where 30marks – Continuous Internal Evaluation(CIA), and 70marks for Semester-end Examination.

CIA spanning throughout instruction, assessing students in different aspects, which comprise Assignments, Quizzes, Surprise-tests, Student-seminars, PowerPoint presentations, Open-book exams, MCQs etc., which were conducted online by the teacher with questions, stretching across the levels in Blooms taxonomy. Internal assessments were conducted through testmoz or google forms for the academic year 2020-21 for enabling continuous learning and assessment even during the pandemic.

After 90-days of instruction, Semester-end Examinations are being conducted in an organized manner curbing malpractices & maintaining confidentiality wherever necessary. Approved procedural steps are well-defined and followed there by yielding transparency in the examination system.

As part of automation, the Examination software of the college is reliable at various stages; starting from student registration, Exam-fee, Time tables, Generating Hall tickets, Mapping rooms, D-forms, Decoding, Entry of Marks, results & to the revaluation. Thus through IT-integration and reforms in examination procedures have brought improvement in Teaching-learning process & evaluation

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes are broad statements that incorporate many areas of inter-related knowledge and the skills to be developed over the duration of the programme through a wide range of courses and experiences. They are broad aspects of behavior and encompass multiple learning experiences. Course Outcomes are knowledge, skills, and abilities that students have attained as a result of their involvement in a particular set of

educational experiences.

The Programme outcomes designed in alignment with the vision and mission statements of the college along with Programme Specific Outcomes and Course Outcomes are discussed in the Boards of Studies meetings that take place annually and are approved by the BOS. They are also placed in the Academic Council meeting and are approved there too.

The PSOs and COs are displayed on the college website. They are also displayed on the respective department notice boards so that they are easily accessible to the students. At the beginning of each semester in the introductory classes, the POs, PSOs and COs of each course are discussed with students along with the syllabus and noted in diaries. Thus, the students are well informed of the objectives and the intended outcomes of their learning.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://www.gcwquntur.ac.in/POs-PSOs-COs-2020-21.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

In the process of meeting the attainment, the curriculum is framed as per Outcome Based Education. POs, PSOs are defined based on different levels of Bloom's taxonomy from Lower Order thinking skills (LOTS) to Higher Order thinking skills (HOTS). Like wise, Course Outcomes are set, which describe what students are expected to know and be able to do at the end of each course. These relate to the skills, knowledge, and behavior that students acquire by the completion of the course. Attainment is reflected when course outcomes have to incorporate the PSOs for the successful actualization of outcomes. To achieve this, the COs of all courses in the programme are mapped with POs & PSOs.

The college is applying & assessing at basic level and using two assessment methods to meet the attainment of POs and PSOs.

They are

1. Direct Assessment methods
2. Indirect Assessment methods

Then average of attainment of Direct Assessment methods and Indirect Assessment methods is the Overall attainment of POs, PSOs and COs of the college, which is 64.39%

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

464

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://gcwguntur.ac.in/AOAR/2ndcriteria/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Govt college for women, Guntur has a well-defined policy for promotion of research, to mobilize the knowledge resources available for research and to come up with innovative solutions. The college encourages the faculty to focus on research area(s) to collectively address a wide variety of problems. Research Policy has been approved in Governing Body meeting of the College.

To promote research, the college encourage multidisciplinary research in arts, science, humanities and applied areas of science. The college encourages socially relevant and need based research among the faculty and students. To develop research and educational collaborations with industries, minority institutions and higher learning intuitions.

The Government college for women(A) encourages the faculty members to apply research projects from international, national funding agencies apart from local educational offices and industries. The college encourages its qualified faculty members to guideship from affiliated university to guide Ph.D. research scholars. The college also encourage and support the faculty and students to publish research papers in different reputed international and national journals which are in UGC care list, Scopus, and web of science.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.gcwguntur.ac.in/Research%20Policy.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the

year (INR in lakhs)	
0	
File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded
3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year	
0	
File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded
3.2 - Resource Mobilization for Research	
3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)	
0	

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution provides environment for promotion of research, innovation and community orientation through various dedicated centers. Research Cell of the Institution provides required facilities and guidance to the faculty and students by organizing various workshops, webinars and faculty development programmes. Necessary support is provided to faculty in documentation and Publication of Research Papers.

The Institution is having an "Entrepreneurship Cell" called "Lady hope future Preneurs" and conducts awareness meets, workshops, seminars, conferences, Expos and guest lectures on this topic. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Students are provided facilities for promotion of Agriculture and Rural Development through certificate courses like "Ornamental Fishes". Model Expos are held on "fermented foods and probiotics", "Plant Nursery", etc to promote innovative ideas and critical thinking among the young leaders. Products like Vermicompost, soaps, Plants, organic vegetables, etc are produced and sold on the campus to gain hands on experience and better Industrial Exposure.

College has active NCC and NSS units to look after the community orientation. Along with these units all the departments of the college join their hands to support extension activities. Institution has adopted five villages "Pulladigunta", "Vinjanampadu", "Kurnuthala", "Chintapallipadu" and "Garapadu".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwguntur.ac.in/AQAR/3rdcriterion/3.3.1-Additional%20Info.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

16

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

12

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.212

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

31

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

5

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.47850

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

23600

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Different extension activities like rallies, awareness programs, Workshops, Online Webinars, Online Quizzes were taken up in collaboration with STEP, AP police, DM& HO, Women's Commission, etc by NSS, NCC and WEC Units of the college. Five villages have been adopted by the institution around Guntur city. The extension activities include workshops and awareness programmes on health, hygiene, nutrition, Covid-19, literacy and other ecological issues.

The following are some of the extension activities conducted by various Departments, NSS and NCC units.

1. Yoga Awareness Programme
2. Swachh Bharath programme.
3. Swatch Pakawada programme
4. Communal Harmony
5. Awareness Programme on Energy Conservation
6. Webinar on Cancer Awareness
7. Webinar on Diabetes Awareness
8. Webinar on Stress Management
9. Covid-19 Awareness programme
10. Plantation program
11. Human Rights Day
12. Nutrition Awareness Programme
13. Voter's day Awareness Programme

14. Rally on Voter's Day
15. Rally on Aids Day
16. Mega Job Drives
17. Atma Nirbar Bharat
18. Vanamahotsavam
19. FIT India Program
20. Armed Force Flag Day

The NSS Volunteers assisted differently abled persons to attend Mega Job Drive in association with Samardhan Trust. These activities give the students a deeper insight into the practical social issues and problems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwguntur.ac.in/AOAR/3rdcriterion/3.6.1-Doc.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

45

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1860

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

12

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution is established in 1942 and has a campus with 10.85 acres, with built up area of 5062 sq. meters. The college has adequate physical infrastructure facilities with 126 rooms comprising of 66 class rooms which includes IT enabled classrooms like virtual class rooms and digital class rooms along with 20 laboratories, a large assembly hall, AV seminar hall, faculty rooms, online exam center, net center and a placement cell to support the academic activity in the college. Adequate space and infrastructure is available for administration purpose like principal chamber, office room, controller of examinations office, IQAC office and board room.

The college has a playground of 850 square meters for sports and outdoor games. The institution has a spacious open air auditorium for cultural activities. The college library is automated and offers remote access for digital resources. The institution has spacious hostel block with 64 rooms, a reading room and facilities for Indoor games too. There are separate washrooms for men and women. Canteen, book stall, women waiting hall and vehicle parking facilities are provided to staff and students. The entire college is Wi-Fi enabled with 21 Wi-Fi hotspots to provide free internet within the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwguntur.ac.in/AQAR/4thcriterion/4.1.1-Additional_Info.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Institution believes in the overall development of a woman student and gives due importance to fitness.

Facilities for cultural activities

- Well- equipped open air auditorium.
- Assembly hall with a capacity of 100.

- State of the art AV Seminar hall with a capacity of 70.
- The literary & cultural committees organize various events to promote a spate of cultural activities by encouraging students to participate in cultural competitions.
- Students are trained in local traditional art forms like "Kolattam" and Rangoli.

Facilities for Yoga, sports and games

- Institution has a play ground of 850 square meters to organize outdoor games, yoga and other competitions.
- College has the availability of sports equipment, kits and sportswear for the sports persons.
- The college has a well-equipped GYM and 06 courts for Ball badminton, Shuttle, Volleyball, Kabaddi, Tennis and Kho-Kho. Students have bagged prizes at National, State and University levels in sports.
- The College conducts certificate courses in Yoga and organizes Yoga-day every year.
- Students are trained in self defence activities like Karasamu and Karate.

GYM ARTICLES

Dimensions of gym: 34 feet X 34.8 feet

- ORBITRAK:
- Orbital Cycling Exercise
- AB Pro Heavy:
- AB Swing:
- Bench Press:
- TreadMill:
- 7.12-Station Multi Gym:
- Power lifting Set:
- Vibrator:
- Twist cum Stepper:
- Exercise Cycle.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

26

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0.87416

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library was fully automated with the software SOUL 2.0 in 2018. It is divided into three sections-main hall, stack room and digital room with a total carpet area of 4800 Sq.ft.

The collection includes print documents and electronic documents. The library has 52,051 books which include short stories, novels, competitive exams books, periodicals, reference books and journals. The staff and the students can

access the E-journals. OPAC provides access to the library collection as the main tool. The library website provides information about the resources, rules and regulations. Students can download and print study material. The library is a member of INFLIBNET- NLIST.

The library takes up the following activities:

1. Book reviews
2. Book exhibitions and display of New books
3. Feedback analysis and action taken reports
4. Providing educational research, training and employment information.
5. Providing access to NPTEL, E-PG PATHASALA, MOOCs and NDL of India.
6. Providing Newspapers, Magazines and Journals.

Print Collection:

1. Books - 52051
2. Newspapers - 06
3. Magazines - 2

E-Resources available:

- 1.e-journals and e-books through N-List (College Id - gcwguntur)
- 2.e-lessons through CCE LMS, NPTEL, Swayam, e-patashala, etc
- 3.Research articles and theses through Shodhsindhu

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books

A. Any 4 or more of the above

Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.05900

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year**

76

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

College has an ICT policy which will be reviewed every year for the purchase and maintenance of ICT equipment. ICT policy is to ensure quality and excellence in global standards by providing the up-to date ICT facilities like dedicated internet, Computers, Printers, LCD projectors, Virtual classrooms, etc

for effective and efficient teaching-learning process.

- Budget received under various heads like UGC, CPE and RUSA towards ICT are allocated to various departments based on their priority and need of the students. The Restructured special fee committee looks after the purchase and maintenance of ICT facilities.
- Institution is having 5 leased line connections of ACT-Fiber Net and 28 routers which support Wi-Fi to the whole campus. The recurring expenditure of the Internet service will be met from restructured special fee amount and is monitored by Internet committee of the college.
- To minimize the maintenance cost, institution does not have any AMC. Maintenance to any ICT equipment is done on the need basis meeting the expenditure from the restructured special fee or from CPDC.
- The computers and electronic materials listed as e-waste will be given to the APTS approved agency after obtaining permission from the Commissioner of Collegiate Education.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcwguntur.ac.in/AQAR/4thcriterrion/ICT%20policy-2020-21.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2414	201

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development
Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

6054198

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has a set of procedures for maintenance of infrastructure and equipment. Institution has an "Infrastructure Development" policy. Physical, academic and support facilities are reviewed and monitored from time to time. The budget received under various heads like UGC, CPE and RUSA are allocated based on their priority and need of the students.

Physical facilities:

Campus Maintenance Committee in association with Finance committee looks after the maintenance of buildings, class rooms and labs.

The purchase committee of the college purchases the required equipment through quotation process as per norms. Annual stock verification of chemicals, glassware and all other lab equipment is done. Mechanical and lab equipment are repaired and maintained by the lab assistants and professionals are hired to do complicated repairs. The stock registers are maintained by the departments.

Library Maintenance

The library has been fully automated with management software SOUL.

Maintenance and utilization of library resources are done through strictly following the library rules.

Sports facilities:

Department of Physical Education monitors the maintenance of sports facilities. Top priority is given to the safety of the players through maintaining the sports equipment well. The equipment in Gymnasium is regularly serviced and new equipment is purchased as per requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gcwguntur.ac.in/AQAR/6thcriteria/policies/Infrastructure%20Development%20%20Policy.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

1692

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

172

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

985

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

42

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

95

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

06

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

41

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Our college has active student council comprising of class representatives of various classes, Secretary and President headed by one of the senior faculty members.

The student council is an elected body by students of all

classes in the beginning of the academic year.

Role of the Student Council

- • Assisting the planning and organizing various cultural, sports and social events in the institution.
- • Planning and monitoring the celebration of the Freshers' Day, College Day, Teachers Day and all the national festivals.
- • Taking care of the grievances of the students related to academic and physical facilities in the college
- • Participation in different financial, academic and administrative college level committees as members
- • Working as members of various curricular and extra-curricular clubs like Eco club, Red Ribbon club, Water club, Energy Conservation clubs

During the COVID-19 pandemic, the student council played an active role in implementing covid-19 protocols on the campus and also in conducting the COVID vaccination drive once in every three weeks in collaboration with the Department of Health.

By actively participating in the administrative, academic and extension activities and getting exposure to real life situations, students develop leadership qualities, interpersonal skills, communication, planning and management skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni association contributes significantly to the development of the institution in cash or kind. 'The Lady Hope Alumni Association' of college was established in 2002 with registered number 132/2020 with more than four hundred Alumni. The Alumni consist of Scientists, Managers, Directors, Joint Directors, CA's , Lawyers, Teachers, Rotarians, Software Engineers, and Doctors both.

Some of the alumni are members of the Boards of Studies. They offer feedback and constructive suggestions for the development of the institution.

They are also on the Planning and Developmental committee as members. They give endowment prizes and free ships for economically weak students. They have instituted gold medals to motivate the toppers in the final exams of different subjects. They have contributed financially to promote the education of economically weak students. Alumni contribution during the year 2020-2021 was Rs.40,000.

Due to Covid -19 pandemic situation, no physical gathering of alumni was conducted. But they extended their services locally to those in need during this period. Alumni members Dr.R .Sarah kamala, principal scientist in Agricultural University, Telangana and Mrs. Aruna Mani and Mrs.Dhana Lakshmi of 1976-79 batch donated two geysers of 100 lt. capacity to the student managed hostel on 28th December 2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.gcwguntur.ac.in/alumni.php

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision and mission regarding the nature of Governance:

The vision of the institution regarding the nature of governance is 'creating an accountable, progressive, responsive and transparent administration which is sensitive to the needs of the stake holders.

Perspective Plans:

The management of the institution has been striving to enhance the quality of education provided in the College. We are adding new UG and PG programs year after year in tune with Industry requirement. We are improving ICT facilities in Teaching and Learning process. We are nominating teachers for trainings for updating and upgrading their knowledge and skills.

The college continues its efforts to maintain the standards it has set for itself and improve its status in the rankings by various agencies like NAAC, NIRF and ISO. It has ambitious plans to improve ICT provisions and to provide experiential learning. The college needs to increase the number of class rooms and other infrastructural facilities.

The college has an effective administrative mechanism in place. There are a number of committees to take care of various

aspects of the administration. Each and every staff member has been assigned some additional responsibility based on the individual experience, seniority and special skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.gcwquntur.ac.in/AOAR/6thcriteria/6.1.1singlelink.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

This is a Government College. The principal of the college plays the leadership role effectively through a well-established administrative practice. The Commissioner of Collegiate Education, Government of Andhra Pradesh, monitors the functioning of the college. The principal follows the instructions and guidelines issued by the Commissioner from time to time regarding academic and non-academic matters.

Decentralization and participative management

The college involves all the teachers, students and other stake holders in academic and administration issues. A number of committees like Student union, literary, grievance redressal, career guidance, etc are constituted to assist the principal in the administration. All the committees are formed as per the norms of the UGC.

1. The Examination Cell is coordinated by a committee lead by a Controller.
2. The Academic Council and IQAC monitor the academic issues and various other committees are constituted for strengthening quality.
3. The Finance Committee comprising the in-charges of UGC, CPDC and RUSA of the college approves various plans related to budget and developmental needs of infrastructure. Important decisions are ratified by the Governing Body.
4. The Staff Council with Principal as its chairperson and the in-charges of all departments as members plays a key role in planning and implementing the academic aspects.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.gcwguntur.ac.in/AQAR/6thcriteria/6.1.2singlelink.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategic/Perspective Plan:

The institution works for continuous up-gradation and development of facilities for academic excellence. The following are the components of the perspective plan of the institution.

1. Human resources
2. Infrastructure
3. Learning resources
4. Courses offered
5. Additional training- NCC, NSS, Sports and Games, Skill development courses etc.
6. Community and alumni contribution
7. Assessment and Accreditation.

One activity/practice successfully implemented:

Human resources: Human resources include the teaching staff, office staff and the supporting staff. The Autonomous institutions in the state have a separate schedule and procedure for transfers of the teaching staff. The teachers who are desirous of working in this institution have to attend the interview conducted by the committee appointed by the commissioner of collegiate education for this purpose. The principal of the institution is also a member of the committee. All this process is meant to ensure that the teachers have the right attitude, experience and knowledge to work in an autonomous institution. The college appoints well qualified guest faculty to cover the gap between the workload and available teachers.

The institution deploys the human resources in a way that ensures the best output in terms results, student support and extension activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gcwguntur.ac.in/Strategic%20Plan.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Organisational Structure of the College:

The main administrative control is in the hands of Commissioner of Collegiate Education, Andhra Pradesh as ours is a Government College. All the service matters and Academic matters are monitored and controlled by CCE,AP. The Regional Joint Director of Higher Education manages the colleges in the Zone as per the directions of CCEAP and shares the administrative work. The Principal is the head of our college and the entire administration of the college is done as per the rules and regulations of State Government. The teachers assist the principal in the administrative and academic matters by being members on various committees constituted for different purposes.

The Administrative wing of the college comprises of one Administrative Officer, One office superintendent, and other non-teaching staff.

They take care of the day to day correspondence, record maintenance, scholarship work, salaries and other office matters as per the instructions of the Principal of this College.

The students also contribute their share to the smooth functioning of the college through the College Students Union by bringing various issues to the notice of the principal.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.gcwguntur.ac.in/criterion6-2020-21.php
Upload any additional information	View File
Paste link for additional Information	https://www.gcwguntur.ac.in/AOAR/6thcriteria/6.2.2-Additional Info.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has various effective welfare measures for teaching and non-teaching staff: Some of them are:

1. APGLI: A SOCIAL SECURITY MEASURE.

It is mandatory for all Government employees and provincialised Local Body employees. APGLI Department is under the Administrative Control of Finance Department.

2. Medical Reimbursement and Employees Health Scheme:

Employees Health Scheme is intended to provide cashless treatment to all the State Government employees including the State Government pensioners, along with their dependent family

members.

3. GPF- General Provident Fund is a social security measure scheme. It is meant for the Protection of Subscriber's Family against his sudden death or if he survives until Retirement, to provide him and his family with Additional Resources. The GPF accumulations are not liable for Attachment under any decree of the civil Court.

4. GIS: Group Insurance Scheme to the A.P. State Government Employees.

Provision of Leaves:

The following are the various kinds of leave available for a Government Employee

1. Casual Leave 2. Special casual leave 3. Earned leave 4. Half Pay Leave. 5. Commuted Leave 6. Extraordinary leave 7. Special Disability Leave 8. Study Leave 9. Maternity Leave 10. Miscarriage/Abortion Leave 11. Special casual Leave for Woman employees 12. Leave Encashment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwguntur.ac.in/AQAR/6thcriteria/6.3.1.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

40

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization**6.4.1 - Institution conducts internal and external financial audits regularly**

As this is a Government Organization, Internal and External audits are a regular process in our college. Each financial transaction is monitored by the Finance Committee consisting of three or four members under the chairmanship of Principal.

There are separate committees for the maintenance of UGC grants -Autonomy grants and CPE funds, RUSA Funds, CPDC fund, Alumni fund, Exam cell fund, Scholarships and Special Fee fund, etc.,

There are two types of external audits - one by AP State A.G audit team (Audit General) and another one by RJDCE team (Regional Joint Director of Collegiate Education). The budget allocation and expenditure will be audited by both the teams

every year. If there is any deviation in utilization or misappropriation of funds, they bring it to the notice of the principal as Audit objections. The Principal and the concerned committee will be held responsible to clear these objections within a specific time. If any misappropriation is found, this matter will be taken to the notice of higher authorities. The responsible person will be punished and the amount of misappropriation will be recovered.

However, no audits have been conducted in the recent past due to the covid-19 pandemic situation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

10.5

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

State Government grants funds for salaries, equipment and other office expenditure. UGC also provides funds under various heads for the development of institution. Other financial inflows are from self-financing courses, from alumni and some non-governmental organizations.

The institution approaches the state and central government organizations for necessary financial support and infrastructural development through staff council. Necessary estimates are prepared along with detailed project report and after approval by the CCE funds are sanctioned.

We are able to raise an amount of Rs. 7,48,469 by renting out space in the college campus for erecting a hoarding, and Rs 2700 by selling the solid waste generated .in the college campus to Suraj Krishna Greenaries, an ITC Authorized Agency by signing an MOU for this purpose. The departments of Botany, Zoology, and Chemistry have taken the initial steps for generating income through enterpreurial initiatives. We are planning to organize certificate courses in various subjects for the students of our college at affordable fees and utilize the amount for the development of the college.

The funds mobilized are utilized for maintenance of infrastructural facilities, maintenance of ICT facilities, and payment of guest faculty remuneration, and purchasing stationery.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://gcwguntur.ac.in/AQAR/6thcriteria/Funds-Mobilization-2020-21.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC plays an effective role in promoting quality initiatives and academic excellence in the college.

1. The IQAC along with Academic Council has made suggestions to the departments to design qualitative curriculum through frequent meetings with the faculty members. It has created awareness about Blooms taxonomy, student centered methods and ICT practices for curriculum design and participative learning in the CBCS pattern. As a result, the institution has been able to design a need based and dynamic curriculum.
2. The IQAC and Academic Council work for a transparent, genuine, evaluation pattern with a focus on formative & summative systems of evaluation. The evaluation process

consists of- Internal and External. The institution has framed an evaluation policy as well as a policy for containing malpractice during the examinations. During lockdowns, implemented online examination for second mid using the ICT tool "Testimoz". This helped the students in preparing for online competitive examinations.

3. IQAC initiated the process of quality audits and College has acquired ISO - 9001:2015 certification. Green audit, energy audit and environment audit are conducted in the campus by the certified agency. The outcomes of audits are expected to invoke a responsible behaviour towards nature among the stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC reviews the Teaching Learning process, the objectives and the learning outcomes

periodically. It helps the departments in preparing annual academic curricular plans based on the examination calendar. The IQAC prepares the Institutional Academic Plan which includes all the curricular, Co- curricular and different training sessions of the teachers. The IQAC monitors the performance of the departments through timely audits and periodical guidance.

The following aspects are monitored by IQAC regularly.

- 1.The planning of activities and schedules as their implementation.

- 2.Guidance for student related activities, seminars, assignments and projects, etc.

- 3.Activities for slow and advanced learners.

- 4.Guidance for Bridge and Remedial courses.

- 5.Planning and preparation for ICT enabled classrooms.
- 6.Designing of student cantered activities.
- 7.Collection of feedback from students and other stakeholders on the curriculum, faculty and the facilities.
- 8.Organizing guest lectures, National & international seminars, workshops, conferences and symposia.
- 9.Guidance for activities of Alumni and WEC, NSS, NCC and JKC
- 10.Research and extension activities publications and paper presentations.
- 11.Consolidates the annual achievements of each department and prepares the AQAR.
12. Conducts the annual internal academic audit.
- 13.Conducts the performance appraisal of the teachers based on various parameters and submit to CCE.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcwguntur.ac.in/AQAR/6thcriteria/Quality-Audits-2020-21.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To create health awareness among girl students and women of the college, Diabetes awareness webinar and cancer awareness were organized. For the psychological wellbeing of girl student's activities such as strategies for psychological wellness, awareness on prevention of suicide on 'World suicide Prevention Day' were organized.

Disha App, a weapon to give instant justice to women victims in the cases related to crime against women, is a state government initiative. Our students and staff are also motivated to install and use this App, in a programme organised in our college for creating awareness and it is chaired by the Home minister of A.P. state. Around 70% of the students downloaded the app to ensure their security and safety.

To provide safe and secure environment college installed surveillance cameras in all the main blocks including college attached hostel. Waiting hall cum dining hall is being maintained by college to meet the needs of students. Gymnasium is provided for the physical wellbeing of women lecturers and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.gcwguntur.ac.in/additional%20information.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management

To reduce the waste generated in the campus, students and staff are frequently educated on the practices to be followed for the management of solid waste on the campus through circulars, slogans, announcements from public address system. The waste is segregated at source by using colour coded dustbins. The fallen dry leaves collected from old trees and various gardens are used to produce organic compost and is used as manure to the botanical garden.

Liquid waste

Concentrated liquid waste generated from the laboratories is disposed through concealed drainage system after diluting them.

Bio Medical Waste management

The College has minimized the dissection of animals and has been using Bio labs there by producing zero bio medical waste.

E - Waste management

The E- waste like CPU, Monitors, LCD Screens, are stored in a store room and disposed on buy back policy with the permission of the Commissioner of Collegiate education, AP.

Waste Recycling system

The college has an effective MOU with ITC authorized agency to recycle the waste generated from paper, card board, food wrappers, bottles and soft drink cans. An amount of Rs.2700/- is generated from this and it is deposited in the College CPDC account.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**

A. Any 4 or All of the above

5. Landscaping	
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy undertaken by the institution	
<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-</p>	A. Any 4 or all of the above

reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Student diversity in terms of caste, religion, culture and socio-economic status is well established with a wide range of 30.82% students belonging to SC, 8.2% to ST and around 23.52% belonging to BC and 8.2% to Muslim minority and 21.12% to general category. Among them most of the students are from rural background with agriculture as major occupation and remaining students are also from marginalized sections with different family backgrounds. To bridge the economic disparities among students dress code in the form of uniform is followed in the college. The college conducts assembly every Tuesday and makes the students read the college pledge which emphasizes on principles of unity, self-discipline, and respect towards fellow beings. The core concept of any religion is that man will be directed by the Almighty and without caring about the place or people around and one must perform their duties as ordained by the supreme. The same principle is induced among the students and it is exemplified on the occasions of Independence Day and Republic day where students read Holy Scriptures of the Bible, the Bhagavad Gita and the Quran. The college celebrates fresher's, farewell, teacher's day etc., to create togetherness, cohesiveness and sense of belongingness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Student union committee sensitizes students by creating awareness to observe flag code and show respect towards national anthem. The department of Economics conducted a student seminar on the occasion of national integration day to create awareness and build knowledge about the importance of unity, peace, love and brotherhood among the young minds. On the constitutional day more than 100 students and staff took oath to promote and maintain the constitutional values among the young generation. Political science department organized a programme to students and staff about the importance of constitutional rules and laws. As per the call given by the Government of India, our college conducted a rally on National Voter's day to encourage more young voters to take part in the political process. More than 70 students participated in this rally where the College Principal flagged off the rally.

To develop a sense of civic responsibility and community service among the students our college NCC unit organized independence day and republic day parades, NCC day, Kargil Vijay Diwas, Webinar on NEP which in turn aided in developing not only their physical, intellectual, moral and all round development but, also in enhancing leadership skills, self-discipline and patriotism.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers,

A. All of the above

administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At the beginning of every academic year IQAC in consultation with all the departments prepares a list of National and International commemorative days to be conducted by each department in order to create awareness and educate students on relevant topics . While preparing this list, priority will be given to women related National and International days. These activities are included in the annual academic calendar, displayed on the website and also are communicated to the respective departments. The departments in turn chart out the plan of action to celebrate the identified days and implement the same. The theme of the day is identified and various activities like quizzes, webinars, poster presentations, JAM, rallies, exhibitions, games, lectures etc. will be conducted to celebratethe event on the notified days. Emphasis is given to include activities such as rallies that spread the intended message tothe community also. The departments have the liberty to choose any other related activity that may not be listed in the academic plan.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice: Technology driven transition in Teaching -Learning and Evaluation

Objectives

1. To assess the critical thinking skills of the students in their related subject domain
2. To develop time management skills
3. To build the capacities of the students in becoming self-reliant
4. To create an environment for collaborative and cooperative learning
5. To foster competitive skills for ensuring career growth in various fields either in the form of job or higher education

2. Title of the Practice: Lady HOPE (Holistic Personality Enhancement Programme)

Objectives of the Practice

1. To address the psycho-social wellbeing needs of the students for all round development
2. To foster life coping skills
3. To become self-reliant
4. To create a favourable college environment for holistic development of students
5. To facilitate support services
6. to aid in promoting the best personality of the students

File Description	Documents
Best practices in the Institutional website	https://www.gcwquntur.ac.in/bestpractices.php
Any other relevant information	https://www.gcwquntur.ac.in/bestpractices.php

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Lady Hope Future-preneurs

During our journey of educating young girls, it has been observed that some students have strong desire to build their own career by becoming an entrepreneur. The Lady Hope - Future-preneurs aims to encourage such students towards entrepreneurship, nurture their innate interest and exploit the inquisitive nature of young minds by directing in a positive, profitable entrepreneurial avenue.

Objectives

- To orient the students towards the concept of entrepreneurship development
- To identify the probable entrepreneurial skills and avenues of the departments
- To support entrepreneurial talent and commercialisation of new ideas
- To enhance the development of management capacity within the college entrepreneurial ecosystem and beyond
- To impart skills to become the first generation entrepreneurs

As a part of this programme, students from department of chemistry prepared organic soap making. With the help of the faculty member's students learned the method of making soaps.

Department of Zoology conducted certificate course on vermi composting. Students learned the skill, prepared compost and sold some portion i.e. 95 kgs of this to the staff members. Microbiology students learned the skill of making probiotics.

Department of Botany trained their students in grafting and propagating indoor and ornamental plants.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To have special focus on employability and enterprenuereship while designing the regular curriculum.
2. To increase and improve the internship programmes in terms of quality and quantity to enhance the skill aspect in their areas of specialization.
3. To introduce more number of market oriented programmes in UG .
4. To introduce more number of certificate courses related to employability / enterprenureship based on local needs.
5. Strengthen MOU's and linkages with reputed industries for the welfare of student community.
6. To increase Capacity building programs for faculty, administrative staff and for students.
7. To strengthen research aspects.
8. To construct more number of class rooms on Commerce block.
9. To construct two toilet blocks.
10. To augument ICT facilities for effective acedamic environment.
11. To develop innovative ecosysems with more number of start ups.
12. Department wise green initiatives to be augumented.