

**Govt. College for Women (A), Guntur**  
**Institutional Academic and Administrative Plan – AAAP ( 2019 - 20)**  
**Name of the Principal: Dr.Ch.Pulla Reddy (FAC)**

<b>Month</b>	<b>Important Days</b>	<b>Meetings Planned</b>	<b>Curricular Activities Planned(Relative to Curriculum)</b>	<b>Co-curricular Activities Planned</b>	<b>Any Other Activity</b>
<b>June-2019</b>	<b>30-05-2019 College Reopens</b>	<b>IQAC Meeting about Peer Team Visit</b>	<b>Dept. of Biotech.:</b> Know your Lab Program	Bridge Courses in <b>all the Departments</b> -2nd week	1st year student counselling/ Orientation Programs-in all Departments
	<b>World Environment Day - 05-06-2019</b>	<b>All Departments :</b> Time table setting, Analysis of Results, Work Distribution, Preparation of AAP			
	<b>National Yoga Day-21-06-</b>	Peer Team Visit			<b>Dept. of Phy. Edu.:</b> Interaction with Players, International Olympic day Celebrations

**2019  
National  
Statistics Day-  
29-06-2019**

**Dept. of Botany:**  
Celebration of World  
Environment Day,  
Vanam-Manam  
Program  
(Beautification)

**Depts of Microbiology  
& Zoology:**  
Celebration of Yoga Day

**Placement Cell(JKC):**  
Inspection of Extension  
JKCs,  
Project Presentation,  
Just a Minute, Job Drive,  
Skype interactions with  
Extension JKCs, Mock  
Interviews, Group  
Discussions

**Dept. of Maths and  
Stats:**  
Celebration of National  
Statistics Day

**Dept. of Biotech.:**  
Preparation of Charts  
for Lab Equipments,  
Know your lab program,  
Celebration of Fredrick  
Crick's Birthday-08-06-  
2019

July - 2019	<b>International Zoonoses Day-</b> 06-07-2019	Staff Meeting	<b>Dept. of Comp. Sci.:</b> Awareness program and inauguration of Certificate course "Website Design with advanced technologies"	<b>Dept. of Sanskrit :</b> Celebration of Vyasa Poornima (Student Seminars, Assignments)	<b>Placement Cell(JKC) :</b> Job drive, Grand test for JKC summer batch, Commencement of JKC second batch, Skype interaction with extension JKCs
	<b>Vyasa Poornima-</b> 16-07-2019				
	<b>World Hepatitis Day-</b> 28-07-2019	29-07 2019 Mid Exam I	<b>Dept. of Home Science :</b> Workshop on surface embellishment	<b>Dept. of Chemistry:</b> School to Lab program, No Plastic Day celebration	<b>Dept. of Microbiology:</b> Celebration of International Zoonoses day(Student Seminars, Class room quiz, Ward Counseling, Debate), Celebration of Rosalind Franklin Birthday(Group Discussion)-25-07-2019, Celebration of World Hepatitis Day
			<b>Dept. of Botany:</b> Inauguration of Certificate course "Gardening Techniques and Nursery	<b>Dept. of Telugu:</b> 'Vanitha vaibhavam' saahitheerupakam	<b>Dept. of Economics:</b> Announcement of Economics Newsletter

Development"

**Dept. of Biotechnology:**  
Workshop on DNA isolation methods, Student Powerpoint presentations, Celebration of Hepatitis Day(Student Quiz)

**Dept. of English:**  
Club Activity-Poem Recitation

**Dept. of Phy. Edu.:**  
All games introduction, Teams selection, All games practice

**Dept. of Biotechnology:**  
Album of Eminent scientists in Biotechnology

**Dept. of Biotechnology:**  
Seminar on Role of Women in Science

**Dept. of Zoology:**  
Orientation program for first years and appreciation to semester toppers, Program on health awareness from street food during rainy season

**Dept. of Physics:**  
Quiz, Assignment/Class room Seminar, Group Discussion

<b>Aug-19</b>				<b>Dept. of Maths and Stats :</b> Student Seminars	<b>Dept. of Biochemistry :</b> Celebration of World Hepatitis Day, Assignments
	<b>Independence day -</b> 15-08-2019	Staff meeting	<b>Dept. of Maths and Stats.:</b> Guest Lecture	<b>Dept. of Home Science :</b> Breast feeding week Celebration (1st week)	<b>Dept. of Chemistry :</b> Exhibition on "Chemistry in our Daily life"
	<b>National Scientific Temper Day-</b> 20-08-2019		<b>Dept. of Biochemistry:</b> Certificate course	<b>Dept. of Biotechnology:</b> Celebration of Birthday of Fredrick Sanger(Group discussion on advances in DNA Sequencing), Models of different types of DNA	<b>Dept. of Microbiology :</b> Class room Quiz, Student Seminars, Just a Minute, Class room Debate, Blood grouping camp, Ward Counselling, Student Seminars, Assignments, Guest Lecture, Peer teaching
			<b>Dept. of Comp. Sci. :</b> Guest Lecture	<b>Dept. of Telugu:</b> Celebration of Telugu Basha Dinotsavam	<b>Dept. of Botany :</b> Class room seminars, Quiz, Group Discussions, Guest Lectures, Samishti Program with other Science departments.
			<b>Dept. of Chemistry :</b> Guest Lecture	<b>Dept. of English:</b> Literary Activity (Quiz, Essay writing,	<b>Dept. of Phy. Edu. :</b> Intramurals for Independence day

Sep-19			Elocution)	celebrations, Celebration of National Sports Day	
			<b>Dept. of Zoology:</b> Nature trail in Campus, Celebration of National Scientific Temper Day	<b>Dept. of Physics :</b> Quiz, Assignments/Class room Seminars	
			<b>Dept. of Maths and Stats :</b> Student Seminars	<b>Dept. of Maths and Stats:</b> Parents-Teachers Interactive Program	
			Dept. of Comp. Sci. : "Earn while Learn through internet" program	Dept. of Sanskrit : Internal Assignments, Parents-Teachers interactive program	
	03-09-19 Mid Exam II		<b>Placement Cell (JKC) :</b> Guest Lecture, Job drive, Poster presentation		
	<b>World Ozone Day -</b> 16-09-2019	Staff Meeting	<b>Dept. of Chemistry :</b> District level workshop on instrumental chemical analysis for students, Certificate course,	<b>Dept. of Home Science :</b> Celebration of Nutrition Week(1st week)	<b>Dept. of Microbiology :</b> Student seminars, Ward counselling, Group Discussions, Remedial coaching, A Lecture under Samishti program

Guest Lecture

**Dept. of English :**  
Guest Lecture

**Dept. of Telugu :**  
Celebration of Gurajada  
Jayanthi

**Dept. of English:**  
Photo Exhibition, Club  
Activity

**Dept. of Botany :**  
Vanam-Manam -  
Eco club activity,  
Audio Visual  
Education, PPT  
presentations and  
Video classes

**Dept. of Microbiology :**  
Celebration of World  
Ozone day

**Dept. of Economics:**  
Career Counselling,  
Personality  
Development Workshop

Internal  
Academic Audit

**Dept. of Physics:**  
Invited Lecture

**Dept. of Botany :**  
Flower arrangement &  
Plant Exhibition, Guest  
Lecture for 1st years,  
Eco club-Celebration of  
Ozone day( Essay  
writing , Debate,  
Rangoli Competitions)

**Dept. of Botany :**  
Exhibition on Flower  
arrangement

	<b>Dept. of Sanskrit :</b> Guest Lecture	<b>Dept. of Zoology :</b> Celebration of Ozone Day(Quiz),	<b>Dept. of Phy. Edu. :</b> Certificate course in Karate (Self defence course) for 3 months, Games and sports coaching camps, College sports day celebrations
	<b>Dept. of Comp. Sci. :</b> Workshop	<b>Dept. of Maths and Stats :</b> College level Seminar for all maths students	<b>Dept. of Zoology :</b> Extension Activity at adopted school, ZPHS, Nallapadu, Field visit for III year students to Lam farm
4 <sup>th</sup> Oct 13 <sup>th</sup> Oct Dasara Vacation	<b>Dept. of Biotechnology :</b> Work shop on role of Nutrition in health and disease- Genetic and Epigenetic levels (Celebration of Nutrition Week)	<b>Placement Cell (JKC) :</b> JKC Coordinators & Mentors Workshop, Guest Lecture, Campus drive, Project presentation, Commencement of Certificate course, JAM	<b>Dept. of Sanskrit :</b> Student seminars for all Sanskrit students, Class room assignments for 1st sem students,
14-10-19 Semester End Exams		<b>Dept. of Biotechnology :</b> Charts of Natural sources and importance of vitamins and	<b>Dept. of Biotechnology :</b> Hemoglobin estimation for all the students



<b>Oct-19</b>			Minerals		
	<b>World Food day- 16-10-2019</b>	Staff Meeting	<b>Dept. of Telugu:</b> Guest Lecture	<b>Dept. of Home Science</b> : Celebration of World food day	<b>Dept. of Chemistry :</b> Awareness program on hazards of Plastics
	<b>World Students Day- 15-10-2019</b>		<b>Dept. of Botany :</b> Remedial Classes, Guest Lecture	<b>Dept. of English :</b> Remedial Coaching, Debate-Monologue, Revision for Sem-end Exams	<b>Department of Economics:</b> College level Seminar for all Economics Students
			<b>Dept. of Zoology :</b> Invited Lecture, Presentation on Cluster options to biology III year students, Workshop on Food Adulteration & simple biotechniques	<b>Dept. of Botany :</b> Celebration of Abdul Kalam's Birthday ( Essay writing , Debate, Rangoli competitions), Celebration of World Students day	<b>Dept. of Physical Edu. :</b> Games and Sports in different levels
	Feedback	<b>Dept. of Microbiology :</b> Certificate course in Mushroom Cultivation,	<b>Dept. of Microbiology :</b> Celebration of World Food day, Student visit to Diagnostic Lab, Just a Minute	<b>Dept. of Microbiology :</b> Ward Counselling	

Remedial Coaching

**Dept. of Physics:**  
Remedial classes

**Dept. of Biochemistry**  
: Celebration of World  
food day

**Dept. of Physics:**  
Student Counselling

**Dept. of Comp.  
Sci. :**  
FDP

**Dept. of Maths & Stats**  
:  
Field trip, Guest Lecture

**Dept. of Biochemistry :**  
Remedial/Revision  
classes

5-11-2019  
Even Sem starts

**Dept. of  
Biotechnology :**  
One day seminar  
on Recent  
advances in  
Genome editing  
technologies-  
prospects and  
challenges(on New  
CRISPR gene  
editing technology  
day  
(25th))

**Dept. of Biotechnology**  
:  
Group discussion on  
recently edited  
genomes using --CRIPR  
technology

**Placement Cell (JKC) :**  
Guest Lecture, Mock  
Interviews, Group  
Discussions, Campus  
Drive, Skype  
interactions with  
Extension JKC's, Grand  
test for JKC second  
batch, Commencement  
of JKC third batch

Nov-19	<b>International Science Day- 10-11-2019</b>	Staff Council Meeting	<b>Dept. of Biotechnology :</b> Students power point presentations on Breakthrough scientific discoveries of the year	<b>Dept. of Biotechnology :</b> Peer-Teaching, Remedial classes	<b>Placement Cell (JJC) :</b> Guest Lecture, Workshop for JJC Students, Campus Drive, Skype interactions with Extension JICs, Poster Presentation, Commencement of Special batch
	<b>World Diabetes Day- 14-11-2019</b>		<b>Dept. of Comp. Sci. :</b> Guest Lecture	<b>Dept. of Biochemistry :</b> Celebration of World Diabetes day	<b>Dept. of Sanskrit :</b> Assignments
			<b>Dept. of Telugu :</b> Guest Lecture	<b>Dept. of Home Science :</b> Internship (Nov 2nd week to Dec 2nd week)	<b>Dept. of Physics :</b> Review of Results, Student counselling on results
			<b>Dept. of Microbiology :</b> Workshop on Bioinformatics	<b>Dept. of Chemistry :</b> Student Study Projects (Nov to Dec)	<b>Dept. of Microbiology :</b> Industrial Visit
			<b>Dept. of English :</b> Certificate course on "One act play"	<b>Dept. of Economics:</b> Guest Lecture	<b>Dept. of Economics:</b> Field trip/Industrial tour
			<b>Dept. of Zoology :</b> Invited Lecture, Inauguration of		<b>Dept. of Zoology :</b> Visit to Fish Market

Dec-19			Certificate courses		
			<b>Dept. of Botany :</b> Preparation of Models, Charts, Student Study projects		<b>Dept. of Phy. Edu.:</b> Games and Sports in different levels, Friendly matches, ANUIC Tournament
					<b>Dept. of Botany :</b> Exhibition on Handicrafts & Paintings by Students
	<b>World AIDS Day-</b> 01-12-2019	Staff Council Meeting	<b>Dept. of Biotechnology:</b> Work shop on immunological diagnostic methods, Field visit to Tulasi seeds Pvt. Ltd	<b>Dept. of Biotechnology :</b> Posters on recent advances in AIDS Management – AIDS Vaccines	<b>Dept. of Biotechnology :</b> Quiz competition on AIDS awareness, Extension activities on AIDS awareness in adapted villages
<b>National Pollution Prevention Day-</b> 02-12-2019		<b>Dept. of Comp. Sci. :</b> Certificate course on "Digital marketing"	<b>Dept. of Sanskrit :</b> Student Seminars, Guest Lectures, Internal Assessments	<b>Dept. of Comp. Sci. :</b> Parents-Teachers Meeting	

**Dept. of Maths and Stats.:**

Open talk by inviting professors,

**Dept. of Maths and Stats.:**

District level talent test for all UG Students(on the Celebration of National Mathematics day)-  
22-12-2019

**Placement cell (JKC) :**

Campus drive, Project Presentation, JAM, Mock Interviews, Mega Job drive, Group Discussions

**Dept. of English :**  
Student Workshop

**Dept. of Physics :**

Energy club Activity- Celebration of energy conservation day(Assignments/ Class room Seminars, Quiz/Invited Lectures)

**Dept. of Maths and Stats. :**

Student Seminars.

**Dept. of Economics:**

Open talk by University Professors/Guest Lecture

**Dept. of Microbiology:**

Celebration of International AIDS day, Celebration of Robert Koch Birthday-11-12-2019, District level Competitions- BIOSPARK-2019, Celebration of Louis Pasteur Birthday-21-12-2019

**Dept. of Zoology :**

AIDS day Rally, Field trip to Uppalapadu Bird Sanctuary, Preparation of Manuscript Magazine BIOSPARK-2020

	Christmas Vacation 22 <sup>nd</sup> to 26 <sup>th</sup> Dec	<b>Dept. of Botany :</b> Certificate course on Eco-friendly farming	<b>Dept. of English :</b> Intercollegiate Fest
			<b>Dept. of Telugu :</b> Field trip <b>Dept. of Botany :</b> Field trip, Botany Club activity -Display of Organic food items <b>Dept. of Phy. Edu. :</b> Games and sports in different levels
Jan-20	Staff Council Meeting		
	Jan 7 <sup>th</sup> Mid Exams I		
	12 <sup>th</sup> Jan to 17 <sup>th</sup> Jan Pongal Vacation	<b>Dept. of Home Science:</b> Certificate course on "Nutritional requirements under special conditions"	<b>Dept. of Telugu :</b> Workshop on Telugu Natakam <b>Dept. of English:</b> Field trip

**Dept. of Botany :**  
Guest Lecture for  
3rd year students,  
Workshop on  
Photochemistry  
and  
Pharmacognocoy

**Dept of English :**  
National Seminar

**Dept. of Microbiology:**  
Student Seminars,  
Student Assignments,  
Group Discussion

**Dept. of Maths  
and Stats.:**  
Guest Lecture

**Dept. of Botany:** Class  
room Seminars, Quiz,  
Essay Writing, Group  
discussion, Field trips

**Dept. of Economics:**  
Release of Newsletter,  
Organization of Seminar

**Dept. of Sanskrit :**  
Guest Lecture

**Dept. of Physics:**  
Group Discussions,  
Assignments/Class  
room Seminars, Student  
Counselling

**Dept. of Chemistry :**  
Intercollegiate  
Competitions(Seminar,  
Quiz, JAM), Water club  
activities

**Dept. of  
Biotechnology :**  
Students project  
work on Nobel  
laureates in the  
advancements in  
Biotechnology

**Dept. of Comp. Sci. :**  
Field trip, Calendar  
Release

**Dept. of Phy. Edu. :**  
Preparation for Annual  
Day Celebrations

**Dept. of Biotechnology**  
:  
Group discussion on  
genetic code

**Dept. of Zoology:**  
Zoology Museum Open  
Day

Feb-20			<b>Dept. of Biotechnology</b> : Celebration of Hargobind Khorana Birthday-09-01-2020	<b>Dept. of Maths and Stats.:</b> Parents-Teachers interaction Program
				Dept. of Sanskrit : Parents-Teachers interaction program
	12 <sup>th</sup> Feb Mid Exams II			<b>Placement cell (JKC) :</b> Mega Job drive, Skype interactions with extension JKC's, Guest Lecture, Grand test for JKC 3rd batch
	<b>World Cancer Day-</b> 04-02-20	<b>Dept. of Home Science :</b> Guest Lecture, Water club activities	<b>Dept. of Telugu :</b> International Matru basha Dinotsavam (Literary Competitions)	<b>Dept. of English :</b> Revision/ Remedial coaching
	<b>National Science Day -</b> 28-02-2020			



	<p><b>Dept. of Botany :</b> Workshop on "Mushroom Cultivation"</p>	<p><b>Dept. of Microbiology :</b> World cancer day events (Student Seminars, Class room quiz)</p>	<p><b>Dept. of Botany :</b> Farewell for Final Years, Valedictory of Certificate course on " Eco-friendly farming", Remedial classes, Games for anniversary, Guidance and counselling for 3rd year students</p>
	<p><b>Dept. of Zoology :</b> Skill-oriented training program for III B.Sc cluster students at SIFT, Kakinada.</p>	<p><b>Dept. of Zoology :</b> Valedictory Session and certificate presentation of certificate courses</p>	<p><b>Dept. of Zoology :</b> Mock PG CET exam in Life Sciences</p>
Internal Academic Audit	<p><b>Dept. Of Biotechnology :</b> Assignments on Cancer burden- statistical presentations</p>	<p><b>Dept. of Physics:</b> Celebration of National Science Day (Live Project Exhibition)</p>	<p><b>Dept. of Maths and Stats:</b> Career Guidance program by Alumni of the college, Group Discussion</p>
		<p><b>Dept. of Biotechnology</b> : Posters on various cancers- Staging, types, prevention, treatment</p>	<p><b>Placement Cell(JKC) :</b> Job drive</p>

					<b>Dept. of Sanskrit :</b> Career Guidance program by Alumni of the college.
		Feedback			Dept. of Biotechnology : General Science Quiz
		16 <sup>th</sup> March Semester End Exams			
<b>Mar-20</b>	<b>National Vaccination Day- 16-03-2020</b>	4-4-2020 College Closes	<b>Dept. of Economics:</b> Project work for 3rd year FE students	<b>Dept. of Microbiology :</b> Celebration of National Vaccination day.	<b>Dept. of Physics:</b> Remedial classes, Student counselling, BOS preparation
<b>Apr-20</b>			<b>Dept. of Home Science :</b> PG Entrance coaching		<b>Dept. of Phy. Edu. :</b> Free coaching camp for PECET, Constable Selections, RPF & Defence
<b>May-20</b>					<b>Dept. of Phy. Edu. :</b> Summer free coaching camp for games and sports

Sd/-

**PRINCIPAL**